



DATE	1/10/12	LOCATION	TRAC in Twinsburg
TIME		SCRIBE	Shelley Shipley
MEMBERS		Rebecca Herr	Shelley Shipley
	Rick McDermott	Susan Bard	Dennis Kaplan
	Michelle Genos		Nick Maralli
GUESTS			

ANNUAL MEETING MINUTES

Call to order – 7:05pm

Approval of Minutes

The Board approved the minutes Nov. 29th, 2011 as submitted.

Participation – Richard Childress 10426 Springwood Cir. attended to go over his design review request.

Communications –

Design Review Committee – Richard’s submitted pictures and dimensions were discussed with the Board. Richard wants to put in a storage unit right up against the back side of his home. The Board is going to go to the Attorneys on this one. Richard also is going to install a fence on the side of his house so his dog can be inside it.

Treasurer’s Report – Susan submitted the treasurer’s report. We only have 19 homes that have not paid. This is better than last year at this time.

Website – Rick is going to look at working on it.

Miscellaneous-

New Business –

Discussion on hiring a Landscape architect to develop a 2 to 3 year plan for entrance landscape upgrade and lighting.

Dennis motion to authorize Susan to assess and charge all legal fees up to January 2012. Michelle 2nd. Board unanimous.

Dennis motion to authorize to have Susan authorize 4th Quarter late fees to respective residents’ accounts. Rick 2nd. Board unanimous.

Dennis motion to authorize Susan to pay the Kaman & Cusimano bills through January in the amount of \$577.50. Shelley 2nd. Board unanimous.

12/8/11

10291 Andover - \$190.00

12/28/11

10234 Andover - \$95.00

12/29/11



9773 Parkland - \$95.00

Newsletter update: Board looked over sample letter and offered edits.

Bowling Night – Feb. 17th from 6-8:00pm. The fee will be \$10/person.

Shelley motion to authorize Susan to buy stamps and envelopes to mail the invoices.

Michelle 2nd. Board unanimous.

Executive Session: broke to executive session at 8:45pm.

Absences: Sam was excused.

Meeting Adjourned: Dennis motion to adjourn meeting at 9:00pm. Shelley 2nd. Board unanimous.

Next meeting: February 21st at the TRAC at 7:00pm

Actions and outstanding items	Owner
1. Let Richard Childress know if his storage unit and fence are approved.	Dennis
2. Make copies of Design Review form for Childress' fence. Fill in "contingent on maintaining aesthetics".	Nick
3. Website lesson	Shelley, Rick and Dennis
4. Email Design Review of Fence to Childress after Nick is done	Shelley
5. Edit Newsletter	Board
6. Call to schedule General Meeting for March 6 th	Shelley
7. Organize bowling and put sign up for reminder to residents.	Michelle
8.	
9.	

Respectfully submitted,

Shelley Shipley, Secretary

Minutes Approved _____, 2011 _____ President