



DATE	11/29/11	LOCATION	TRAC in Twinsburg
TIME	7:00pm	SCRIBE	Shelley Shipley
MEMBERS		Rebecca Herr	Shelley Shipley
	Rick McDermott	Susan Bard	Dennis Kaplan
	Michelle Genos		
GUESTS			

ANNUAL MEETING MINUTES

Call to order – 7:05pm

Approval of Minutes

The Board approved the Oct. 12th, 2011 minutes as submitted.

Participation – no participation from residents

Communications –

Treasurer's report – Susan turned in the Treasurer's report and it is included with the minutes.

Design and Review – Susan questioned if Design Review accepted a submission on Springwood Circle resident to get a fence put in.

Website – very difficult to work through.

Miscellaneous-

Shelley motion to reimburse Susan for postage in the amount of \$17.60 for 3rd quarter late fees and stamps. Rebecca 2nd. Board unanimous.

New Business –

Legal costs – Dennis motion to have Susan pay the Kaman & Cusimano invoice in the amount of \$617.50. Shelley 2nd. Board unanimous.

Dennis to motion to have Susan assess the resident legal fees for the November invoice. Shelley 2nd. Board unanimous.

9768 Parkland - \$47.50

10218 Andover - \$95

10234 Dayflower - \$380

9970 Parkland - \$47.50

Dennis motion to have Susan pay the two bills from Kaman & Cusimano in regards to our continued collection action for the following addresses:

9758 Parkland

10218 Andover

Rick 2nd. Board unanimous.

Dennis motion for Susan to pay the Turfscape December invoice. Rick 2nd. Board unanimous.

Newsletter – will do this to include in the January billing statement. Include the 13/13



ruling by the city to beautify the area. Shelley and Susan will work on this and have it ready for January meeting prior to sending out bills.

Entrance lighting topic: Dennis passed around different options from the internet and what costs would be covered by the city since we are providing materials to be installed by city. Figure out plan for Newsletter.

Executive Session: went into executive session at 8:15pm.

Absences: Motion to excuse Sam Scaffide.

Meeting Adjourned: 8:30pm

Next meeting: Jan. 10th at 7:00pm at TRAC

Actions and outstanding items	Owner
1. Design review request for fence on resident Springwood Circle	Susan and Nick
2. Work on website	Shelley and Rick
3. Newsletter before January bill	Susan and Shelley
5. Print out minutes from Oct. 12 th for signing	Shelley
6. Talk to Dennis from city about sign upgrades	Dennis
7. Call sign website to order sign materials	Dennis
8. Call lighting company	Dennis
9. Talk to resident about putting back side sign	Rick
10. Blue print of sign that meets standards of city for back entrance to development.	Dennis
11. Ask Ken what the Liens filed column means	Susan

Respectfully submitted,

Shelley Shipley, Secretary

Minutes Approved _____, 2011 _____ President