



DATE	7/19/11	LOCATION	TRAC in Twinsburg
TIME	7:30 pm	SCRIBE	Shelley Shipley
MEMBERS	Mike Cianciolo	Ken Zeigler	Shelley Shipley
	Rick McDermott	Susan Bard	Dennis Kaplan
	Michelle Genos	Sam Scaffide	
GUESTS			

ANNUAL MEETING MINUTES

Call to order – Dennis called meeting to order at 7:30pm

Approval of Minutes

The Board approved the June 20, 2012 minutes as submitted.

Participation – no residents in attendance

Communications –

Susan has submitted the Treasurer's report. It is included with minutes.

Design Review Committee – 10026 Parkland roof replacement request was submitted.

Susan motion to accept request. Rebecca 2nd. Board unanimous.

Website – Matt Bard met with Niraj and the program didn't work well with Bard's computer. Niraj is going to work with Shelley to see if the program works on her computer.

Discussion of return address stamp – Susan recommended that we get a return address stamp with ink. Rebecca to motion for Susan to purchase a return stamp kit from Office Max up to \$50. Sam 2nd. Board unanimous.

Reimbursement for mailing fees for July Newsletter – Shelley motion for Susan to be reimbursed in the amount of \$166.80. Dennis 2nd. Board unanimous.

Future newsletters – discussion in regards to time of year to send and the content. We like the idea of sending out newsletter out with January invoices to save on postage.

Miscellaneous-

Sam has a person that is interested in joining the Design Review committee. Shelley is going to ask Greg Tumulty again.

New Business –

Dennis motion for Susan to pay the Kaman & Cusimano invoice for June in the amount of \$237.50. Shelley 2nd. Board unanimous.

Dennis motion for Susan to assess the residents for legal fees on the June invoice. Susan 2nd. Board unanimous.

6/6/2011

9768 Parkland \$95

6/7/2011

10291 Andover \$47.50

6/15/2011



9883 Parkland \$47.50

6/25/2011

10234 Andover \$47.50

Rebecca motion to have Susan pay the Turfscape invoice for July in the amount of \$1859.36. Sam 2nd. Board unanimous.

Dennis discussed the 'beautification' project –

Fence – replace, paint scalloped, repair sign

Dennis checked on getting our stop signs updated and improved. There is actually a plan in place in Twinsburg to get new signs within 3 years. We are going to check on getting sleeves for posts so that labor is included by the city.

Board discussed the possibility of adding an extension of fence on Glenwood to 'good standing' residents. This would be difficult since the residents bought the house without a fence. Good idea but this would not be feasible right now.

Sam discussed the Turfscape job to remove Juniper ground cover, mulch trees down to Deerfield, mulch beds in islands on Belmeadow entrance way, and mulch beds in front of scalloped fence entrance way. Sam got 2 quotes – Turfscape quote \$1213 and Always Green quote \$1100.

Sam motion for Always Green to have the job. Susan 2nd. Board unanimous.

Discussion about Policy and Procedure as it relates to our By-Laws Section 9. We discussed how to address some houses that are in violation with camper in drive way, roof repair on Landsdale, etc. The Board discussed how the roof is a city violation.

Dennis motion to authorize Susan to write a check to Kaman & Cusimano for \$620 in order to try to collect pre-bankruptcy monies due to us for 10291 Andover. Shelley 2nd. Board unanimous.

Dennis motion to authorize Susan to pay Kaman & Cusimano if needed for the June invoice for the \$85 in question for legal services. Shelley 2nd. Board unanimous.

Executive Session: went into executive session at 8:43pm. Left executive session at 8:55pm.

Absences: Sam motion to excuse Michelle and Rick. Shelley 2nd. Board unanimous.

Meeting Adjourned: Dennis motion to adjourn meeting at 9:00pm. Rebecca 2nd. Board unanimous.

Next meeting:

Actions and outstanding Items	Owner
1. Get back to 10026 Parkland on acceptance of roof request.	Susan
2. Purchase Return address stamp	Susan
3. Contact Midlik about not painting that fence North end – get finished price	Shelley
4. Street sign and stop sign posts	Dennis
5. Call Always Green to have them do the mulch and removable of ground cover.	Sam
6. Everyone go over violation list of residents to see who we need to mail friendly letter – complete by	Board



August 8 th .	
7. Bring Linda Goldner to next board meeting for nomination of Design Review committee.	Sam
8. Check on 10218 for what monies are available in regards to foreclosure and legal fees collection	Dennis

Respectfully submitted,

Shelley Shipley, Secretary

Minutes Approved _____, 2011 _____ President