



DATE	1/12/11	LOCATION	TRAC in Twinsburg
TIME	7:00 pm	SCRIBE	Shelley Shipley
MEMBERS	Mike Cianciolo	Ken Zeigler	Shelley Shipley
	Melissa Mertes	Susan Bard	Dennis Kaplan
GUESTS			

ANNUAL MEETING MINUTES

Call to order – 7:06 pm

Approval of Minutes

The Board approved the Dec. 7, 2010 minutes as submitted.

Participation – no residents participated.

Communications –

Ken submitted the treasurer's report. It is included with minutes.

Miscellaneous-

Bowling for Feb. 25th – Michelle will check with Roseland Lanes on a confirmed date and time to put with invoices for annual billings.

New Business –

Mike motion for Ken to pay the December 2010 invoice for Kaman & Cusimano for the amount of \$935. Melissa 2nd. Board unanimous.

Mike motion for Ken to assess legal fees for the December Kaman & Cusimano invoice to the following residents: Melissa 2nd. Board unanimous.

11/16/10

10291 Andover - \$85

11/22/10

9883 Parkland Dr. \$85

10170 Dayflower \$85

10014 Primrose Cir. \$85

10234 Andover \$85

9768 Parkland \$85

11/29/10

10092 Andover \$85

11/30/10

10291 Andover \$340

Mike motion to reduce the annual dues by \$25, therefore, 2011 dues will be \$125. Ken 2nd. Board unanimous.

Mike motion to assess the 4th quarter late charges to residents with outstanding accounts. Melissa 2nd. Board unanimous.



Mike motion for Ken to send out the invoices for the 2011 fees to the residents. Shelley 2nd. Board unanimous.

Executive Session: n/a

Absences: Mike motion to excuse Michelle from the meeting. Shelley 2nd. Board unanimous.

Meeting Adjourned: Mike motion to adjourn meeting at 7:41pm. Shelley 2nd. Board unanimous.

Next meeting: Feb. 8th at 7:00pm at TRAC

Actions and outstanding Items	Owner
1. General Meeting update letter	Mike
2. Invoices for 2011 dues to residents 3 rd week of Jan.	Mike and Ken
3. 4 th quarter late fees	Ken
4. stamps	Shelley
5. Envelopes and invoice stamps	Susan
6.	
7.	
8.	
9.	
10.	
11.	

Respectfully submitted,

Shelley Shipley, Secretary

Minutes Approved _____, 2011 _____ President