



DATE	03/10/2008	LOCATION	Mike Cianciolo's house 10043 Forest Lake
TIME	7:00 pm	SCRIBE	Shelley Shipley
MEMBERS	Mike Cianciolo	Susan Bard	Shelley Shipley
	Melissa Mertes	Ken Zeigler	Niraj Dhebar
	Michelle Genos		
GUESTS			

### ANNUAL MEETING MINUTES

Call to order 7:15pm

#### Approval of Minutes

Minutes from March 6, 2008 not approved – still waiting for sign-in sheet, proxy letter and ballots from such meeting (Jen Wardell – former GPHA Secretary has info.).

Should have documentation for next meeting.

#### Voted on positions:

President: Mike Cianciolo

Vice President: Melissa Mertes

Treasurer: Ken Zeigler

Secretary: Shelley Shipley

Board Members: Susan Bard, Nirah Dhebar, Michelle Genos

#### Participation

Dave Porter was to show up to discuss the website, however, he couldn't attend.

Grant May was to show up to discuss money due from past years, however, he couldn't attend.

#### Communications

Ken Zeigler stated that Amy Mohr has scheduled meeting with the Glenwood Preserve Home Owners to discuss the flood issues and easements. The meeting will take place on Wednesday, March 12, 2008 at the City Hall, beginning at 6:00pm.

Melissa Mertes will get new contact list to Al Naylor for insurance purposes.

Mike let us know that there is a seminar being offered by Kaman & Cusimano on April 16<sup>th</sup>, 2008 at the Bertram in Aurora from 7:00-8:30pm.

#### New Business

Assessments: there are 4 Attorney Collection Letter Charges that have not been assessed to home owners. These are from Oct. 24<sup>th</sup>, 2006. These assessments total \$450.

Motion: Mike Cianciolo motioned that 10346 Andover be assessed for \$75 for October 24, 2006 attorney collection letter.

2<sup>nd</sup>: Melissa Mertes, Board Unanimous

Motion: Mike Cianciolo motioned that 9953 Brookhill Cir. be assessed for \$75 for October 24, 2006 attorney collection letter.

2<sup>nd</sup>: Shelley Shipley, Board Unanimous

Motion: Mike Cianciolo motioned that 9758 Parkland be assessed for \$75 for



October 24, 2006 attorney collection letter.

2<sup>nd</sup> : Shelley Shipley, Board unanimous

Motion: Mike Cianciolo motioned that 9883 Parkland be assessed for \$75 for October 24, 2006 attorney collection letter.

2<sup>nd</sup>: Susan Bard, Board unanimous

Motion: Mike Cianciolo motioned that 9970 Forest Lake be assessed the following Attorney charges for the unresolved Shed Violation: \$175 for shed violation draft letter from the attorney on February 28, 2007; \$420 for 2<sup>nd</sup> violation letter and draft lawsuit for September 5, 2007; \$140 for attorney review residence response September 12, 2007; \$35 for prepare final reply to board on September 13, 2007.

2<sup>nd</sup>: Ken Zeigler, Board unanimous.

**Executive Session:** discussed litigation.

**MISC.**

Michelle Genos would like to help neighbor, MaryBeth Laufmann plant bulbs of flowers in front lot where GP sign is. Ken Zeigler and Mike Cianciolo will approach city on this issue.

Personal letter to each board member was sent by State Farm on insurance coverage.

Motion: Mike Cianciolo motioned to pay insurance policy on an annual bill totaling \$1646 per year rather than semi-annually.

2<sup>nd</sup>: Melissa Mertes, Board unanimous.

Motion: Mike Cianciolo motioned upon receipt of insurance bill, Ken Zeigler can pay \$1646 to State Farm.

2<sup>nd</sup> : Melissa Mertes, Board unanimous.

Motion: Mike Cianciolo motioned to reimburse Shelley Shipley for the amount of \$24.75 for buying the CDs and sleeves to provide to residents that need the copy of the By Laws or Declaration.

2<sup>nd</sup>: Ken Zeigler, Board unanimous.

Motion: Mike motioned for Susan Bard to send reminder postcard to residents that still owe dues or previous late fees up through 2008 by March 31, 2008.

2<sup>nd</sup>: Melissa Mertes, Board unanimous.

Dog ordinance was discussed and being checked out by the city's law director for enforcement of specific dogs that move into our neighborhood.

**No absences.**

**Meeting Adjourned: 8:47pm**

**Next meeting:** Monday, April 14<sup>th</sup> at 7:00pm. Shelley Shipley's house, 10398 Belmeadow Dr.

Actions and outstanding items	Owner
1. Check into satellite dish screening 10282 Andover Check into storage container size 10203 Andover	Design Review Committee
2. Keep contact with Lawyer on shed violation status	Ken and Mike
3. Send out the postcard to all residents that have 2008 dues owed as well as residents that have dues	Susan



or late fees due up through 2008.	
4. Log Dues and add assessments to accounts	Ken
5. Filing	Ken
6. Check fence for repairs and painting needs.	All
7. Contact Tom King to see if he is still willing to help with website construction.	Shelley
8. Get discs to Mike so he can copy the PDF of By Laws and Dec. to discs for Board and Design Review Committee.	Shelley
9. Check into website hosting and information on starting one.	Niraj
10. Get new Contact List to Al Naylor for insurance.	Melissa
11. Attend March 12 <sup>th</sup> meeting at City Hall with Amy Mohr at 6:00pm.	Any person on Board that can attend.

Respectfully submitted,

*Shelley Shipley*  
Shelley Shipley, Secretary

Minutes Approved April 14<sup>th</sup>, 2008 *W. King* President