



DATE	02/11/2008	LOCATION	10398 Belmeadow
TIME	7:30 pm	SCRIBE	Jennifer Wardell
MEMBERS	Mike Cianciolo	Susan Bard	Jennifer Wardell
	Melissa Mertes	Shelley Shipley	
	Ken Zeigler	Chrissy Walters	
GUESTS	Brian Munday		

MEETING MINUTES

Call to order 7:36pm

Approval of Minutes

Minutes from January 21, 2008 approved as written.

Communications

Treasurer's Report enclosed

2 Invoices Returned as Vacant. Keep envelopes and resend with names. 10037 Deerfield, 10371 Andover

6 checks for dues

Taxes-Chrissy to locate past years return and fill them out for us

10291 Andover Payment Plan: no payment has been received as of January 31, therefore she is delinquent and late charges and interest will apply for 2008.

9888 Brookhill, 1405 Silverdale contacted us regarding late fees. Send letters with Dec of Covenants referenced and policy.

3 families requested the babysitter list. There are 6 on the list. Add a disclaimer.

1 call on welcome committee. Want a GP Garage Sale. Costs to be split among those who participate.

Annual Meeting Postcard

Thurs. March 6 at 7pm at the Community Center: add board positions, and mail out last week of February before next meeting.

New Business

Design Review Committee Letters are in the mail to interested parties and past members. Switchover to take place at the annual meeting. Members serve on the DRC at the discretion of the board. DRC can be up to three members.

Ken motioned that Mike send a letter to 10291 Andover rescinding terms of the payment plan to waive fees and interest for 2008. Melissa seconded. All were in favor.

Mike motioned to send a letter to 9888 Brookhill that the late fee policy stands and supporting documentation and reference to the Declaration of Covenants. Shelley seconded. All were in favor.

Melissa motioned to send a letter to 1405 Silverdale that the late fee policy stands and supporting documentation and reference to the Declaration of Covenants.



Chrissy seconded. All were in favor.

9970 Forest Lake. They were required to comply by Jan 28; nothing has been received from the resident.

Mike motioned to pass this on to the Lawyer and let them handle it. Melissa seconded. All were in favor.

Brian Munday was present to discuss litigation of shed. He received a disc with the Declaration of Covenants and Bylaws and Rules and Regulations.

MISC.

Fence repair- just keeping this on the list!

Reimbursements

Chrissy motioned that we reimburse Shelley \$110.70 for postage for the mailing of invoices/Newsletter. Mike seconded. All were in favor.

Susan to seek reimbursement next meeting for ink stamps and labels.

Mike to seek reimbursement for copies at 10 cents per house next meeting.

Board entered into Executive Session

Motioned to adjourn at 10pm. All in favor.

Next meeting Feb 27, 8pm @ Zeigler 10000 Forest Lake

Minutes corrected 2/28/08 JCW

ACTION ITEMS (outstanding and new)	OWNER
1. Check into satellite dish screening 10282 Andover	Design Review
2. Check into storage container size 10203 Andover	
3. Keep contact with Lawyer on shed violation status	Ken and Mike
4. Send letter to Wendy Meister 10291 Andover for payment plan	Mike
5. Send letters to 9888 Brookhill and 1405 Silverdale with late fee schedule and supporting docs.	
6. Seek reimbursement for envelopes, Invoice stamp, and labels	Susan
7. Postcard	
8. Log Dues	Chrissy
9. Filing	Ken
10. Check fence for repairs and painting needs.	All
11.	Shelley
12. Invoice for copies of Newsletter and Invoices	Melissa
13. After January 28 begin lien filings	
14. Postcard Mailing	

Respectfully submitted,

JENNIFER WARDELL, Secretary

Minutes Approved MARCH 6, 2008 Mike Zeigler President